

VEHICLE ENTRY PERMIT REGISTRATION FORM (For College Students)

Part 1: PARKING & TRAFFIC REGULATIONS

1. Students who wish to drive a vehicle into the estate are required to have an active access card & display a current entry permit on their vehicle. The access card & entry permit can be applied in person at the General Affairs & Maintenance Office. Normally seven (7) working days are required to process an application.
2. Students are allowed to apply one entry permit for cars and one entry permit for motorcycles only. A refundable security deposit of RM100.00 (for cars) & RM50.00 (for motorcycles) is to be paid upon application to Han Chiang Finance Department. Only current students are eligible to apply for & hold a parking permit.
3. The access card & entry permit (sticker) are not transferable and must be affixed to the vehicle windshield/ on the front “fork” of the motorcycle for access to the estate. Otherwise, the said vehicle will be denied entry. Entry of vehicles is restricted to the designated gate only (Gate B & C for college students).
4. Renewal of entry permit (sticker) is done automatically for every first month of year. Every existing permit holder must come to collect new entry permit at General Affairs & Maintenance Office, failing which his/her vehicle will not be allowed entry into the estate.
5. Lost of card &/or permit (sticker) must be reported to the General Affairs & Maintenance Office and a replacement fee of RM20.00 will be applicable for each item. In the event of false report, the permit holder shall be blacklisted.
6. For refund of security deposit, original receipt must be return to General Affairs & Maintenance Office within 3 months. A documentation fee of RM50.00 will be charged for duplicate copy of Security Deposit.
7. The parking permit (sticker) shall remain the property of the Han Chiang. For car permit holder, every car sticker must be return upon the cessation of the permit holder to use the car park facility, otherwise this will be considered as a lost sticker and RM50.00 shall be deducted from the permit holder’s deposit.

8. Students are expected to read and comply with the Estate Parking and Traffic Regulations. A penalty of RM50 (for cars) & RM10 (for motorcycles) will be payable for each breach at first time. Failure to pay a penalty within 7 days of being informed will be automatically deducted from the security deposit. Any permit holder who has been in breach of the Regulations for second times shall be blacklisted and his/her vehicle will not be allowed entry into the estate. Under this circumstance, the permit holder's security deposit & parking fee will be forfeited.
9. All vehicles must be parked at designated parking areas only. Permit holders must adhere to all parking instructions given by the designated staff of the three institutions at all times.
10. Failure to display a current valid sticker, parking outside the designated area or at reserved lots are considered as breaches of the Regulations. Cars parked at non-designated area shall be subjected to clamping.
11. The Maximum Speed Limit in the estate's roadway is 15 km/h. Any permit holder who has been driving in an unsafe, negligent, dangerous manner or against JPJ rules shall be blacklisted and his/her vehicle will not be allowed entry into the estate immediately.
12. Overnight parking is strictly prohibited. However, permission may be granted to those who demonstrate a need to do so. Permission for overnight parking may be applied through the General Affairs & Maintenance Office. Unauthorised overnight parking will incur a charge of RM50 per night.
13. Regardless of who was the driver at the time a breach was committed whose names are registered as permit holders shall be principally responsible for any breach of the Regulations of their vehicles.
14. All vehicles are parked at the owners' risk. Vehicle users/owners are fully responsible for any damages, injuries or losses incurred on and/or arising from their vehicles.
15. The three institutions collectively reserve the right to revise and update the Regulations from time to time at our absolute discretion without prior notice. However any change of the Regulations will be made known to all valid permit holders via email.